



01/2010/034/KO243 Barents Low Volume Road Management - Project

Проект «Управление дорогами с низкой интенсивностью движения в Баренц регионе»

Minutes of Envelopes Opening within the Restricted Tender №1

Date: April, 22nd, 2011

Time: 16:00 (Moscow time)

Venue: The premises of ADC Ltd., 23-5, Tchumbarova-Luchinskogo av., Arkhangelsk, 163000, Russia

The subject of the Tender: Outsourced works for the BLVRM, KO 243

The Contracting Authority: The Leading Partner of the BLVRM-Project – ADC Ltd.

The Participants:

The Evaluation Commission members participated in the meeting of Tenderer's envelopes opening are as follows:

Name	Position	Contact data
Svatkova Elena	The Chairman, Director of ADC Ltd	svatkova@mail.ru Tel./Fax: 8 8182 65 59 21 mob.: +7 921 818 08 49
Shabasheva Maria	Project Manager, ADC Ltd.	maria.shabasheva@mail.ru mob.: +7 921 720 89 25
Girfanova Rashida	Project Financial Manager, ADC Ltd.	rashida.gir@mail.ru mob.: +7 952 259 12 03
Mokeyeva Elena	Project Secretary, ADC Ltd.	elena.mokeyeva@bk.ru +7 960 002 07 24

The Decisions:

The invitations to the restricted tender were sent on 6th of April, 2011 to 3 (three) pre-chosen invitees admitted able to execute the works stated in the Terms of Reference within the BLVRM-Project:

Name of the organization	Contact person	Contact e-mail	Address, Phone, Fax	Sending time (Moscow time)
1.Pöyry Finland Oy	Mr. Pasi Tolppanen Director, Infrastructure and Transport	pasi.tolppanen@poyry.com cc: kari-matti.luoto@poyry.com	Jaakonkatu 3 01620 VANTAA Tel. +358 10 3311	13:41:38

2.Ramboll Finland Oy	Mr. Mikko Leppänen Technical Director	mikko.leppanen@ramboll.fi cc: jarkko.niittymaki@ramboll.fi	Espoo, PL 3, Piispanmäentie 5 FI-02241 Espoo Tel. +358 20 755 611, Fax +358 20 755 6201	13:46:08
3.WSP Finland OY	Mr. Jari Niskanen Business Area Director	jari.niskanen@wspgroup.fi cc: risto.jounila@wspgroup.fi	Heikkiläntie 7, Helsinki FI-00210 Tel : +358 207 86411 Fax : +358 207 864800	13:49:28

However, according to technological reasons the Tenderers were asked to consider the possibility to decrease the period of proposal preparation from 30 to 15 days with the date of tender submitting – the April, 22d.

The letter of Arkhangelskavtodor was enclosed to the tender file sent to the tender invitees (Annex 1).

The following responses were received from the invited organizations:

Name of the organization	Contact person	Response	Received by e-mail (Moscow time)	Annex
Pöyry Finland Oy	Mr. Juha Hyvarinen , Poyry Finland Oy, juha.hyvarinen@poyry.com	+ Poyry Finland agreed submitting a proposal + readiness to make this by 22.4.2011	April, 6, 2011 21:08:09	2
Ramboll Finland Oy	Mr. Peter Molin , M. Sc. Tech. Group Director, Infrastructure and Transport Peter.molin@ramboll.com	- Ramboll Finland Oy rejected submitting a proposal	April, 14, 2011 13:28:58	3
WSP Finland OY	Mr. Risto Jounila M.Sc. (Civ.Eng.), Business Area Manager, Transport WSP Finland Oy risto.jounila@wspgroup.fi	- WSP Finland Ltd rejected submitting a proposal	April, 13, 2011 16:54:20	4

Totally, before the deadline – 22nd of April, 2011, 16:00 (Moscow):

- tenders received: 1
- rejections to submit a tender: 2
- changes of tenders submitted: 0

When opening the sealed envelope received with a tender proposal the following information was issued:

1. The hand delivery form was signed by the Project Manager Maria Shabasheva.
2. The documents provided by the Tenderer were checked:

Name of the company	Post address	Availability of information required in the tender documentation * (See the list below)								
		1	2	3	4	5	6	7	8	9
1. Poyry Finland Oy	Jaakonkatu 3, FIN-01620 Vantaa, Finland	x	x	x	x	x	x	x	x	x

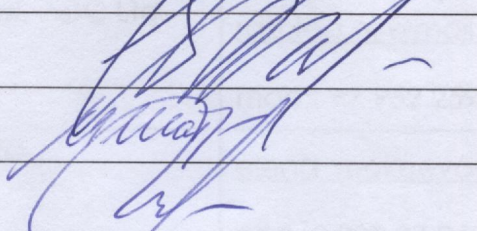
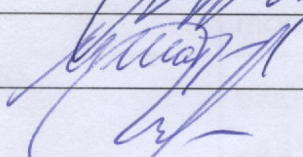
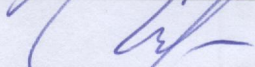
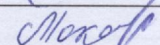
*** Technical Offer:**

1. Tender Submission Form
2. Organization and methodology
3. Summary List of key experts and their CVs
4. Tenderer's declarations
5. Statements of exclusivity and availability signed by each of key experts
6. Duly authorized signature
7. Declaration of the company referred to Clause 7 of the Tender Submission form

Financial Offer

8. Budget breakdown
9. Calendar Plan of works (mandays usage)

8. Signatures of the Evaluation Commission:

Chairman	
Members:	
	
Secretary:	

The Decision

The evaluation of the submitted tender was part of the project 'Development of the Arctic Region' funded by the European Union. The project aims to improve the living conditions and economic development of the Arctic region.

Name of the contractor	Contact person	Contact address	Phone	Fax	E-mail