



ENPI Kolarctic CBC, KO 548 Safer Roads for Users - Project
Проект «Более безопасные дороги для пользователей»

Minutes of Envelopes Opening within the Restricted Tender №1

Date: October, 24th, 2013

Time: 16:00 (Moscow time)

Venue: The premises of ADC Ltd., 23-5, Tchumbarova-Luchinskogo av., Arkhangelsk, 163000, Russia

The subject of the Tender: Outsourced works for the SRFU, KO 548

The Contracting Authority: The Leading Partner of the SRFU-Project – ADC Ltd.

The Participants:

The Evaluation Commission members participated in the meeting of Tenderer's envelopes opening are as follows:

Name	Position	Contact data
Svatkova Elena	Chairman, Director of ADC Ltd	svatkova@mail.ru Tel./Fax: 8 8182 65 59 21 mob.: +7 921 818 08 49
Rybak Eugenia	Engineer of Technical Dpt. of "Arkhangelskavtodor", representative of the Project Partner	eugeniagar@ador.ru mob.: +7 905 873 84 35
Miljakov Alexander	Mayor, Senior Inspector of the Arkhangelsk Regional Road Police, representative of the Project Partner	dtp@gibdd29.ru mob.: +7 921 245 91 42
Girfanova Rashida	Project Financial Manager, ADC Ltd.	rashida.gir@mail.ru mob.: +7 952 259 12 03
Iudina Margarita	Project Secretary, ADC Ltd.	mar-ta.yudina@mail.ru +7 921 295 02 36

The Decision:

The invitations to the restricted tender were sent on 24th of September, 2013 to 3 (three) pre-chosen invitees admitted able to execute the works stated in the Terms of Reference within the SRFU-Project:

Name of the organization	Contact person	Contact e-mail	Address, Phone, Fax	Sending time (Moscow time)

1.Pöyry Finland Oy	Mr. Kari-Matti Luoto Director	kari-matti.luoto@poyry.com cc: hari.sivonen@poyry.com	Jaakonkatu 3 01620 VANTAA Tel. +358 10 3311	13:52:15
2.Ramboll Finland Oy	Mr. Mikko Leppänen Technical Director	mikko.leppanen@ramboll.fi cc: jarkko.niittymaki@ramboll.fi	Espoo, PL 3, Piispanmäentie 5 FI-02241 Espoo Tel. +358 20 755 611, Fax +358 20 755 6201	13:58:05
3. SITO OY	Mr. Petri Launonen Director	petri.launonen@sito.fi cc: marcus.vayrynen@sito.fi	Tuulikujja 2, 00210 ESPOO Tel/Fax : +358 020 747 60000	14:02:19

The following responses were received from the invited organizations:

Name of the organization	Contact person	Response	Received by e-mail (Moscow time)	Annex
Pöyry Finland Oy	Mr. Kari-Matti Luoto , Poyry Finland Oy, Kari-matti.luoto@poyry.com	+ Poyry Finland agreed submitting a proposal + readiness to make this by 24.10.2013	September, 27, 18:26:45	1

Totally, before the deadline – 24th of October, 2013, 16:00 (Moscow):

- tenders received: **1**

When opening the sealed envelope received with a tender proposal the following information was issued:

1. The hand delivery form was signed by the Project Secretary Margarita Iudina.
2. The documents provided by the Tenderer were checked:

Name of the company	Post address	Availability of information required in the tender documentation * (See the list below)								
		1	2	3	4	5	6	7	8	9
1. Poyry Finland Oy	Jaakonkatu 3, FIN-01620 Vantaa, Finland	+	+	+	+	+	+	+	+	+

*** Technical Offer:**

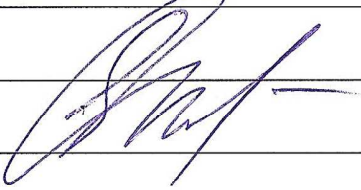
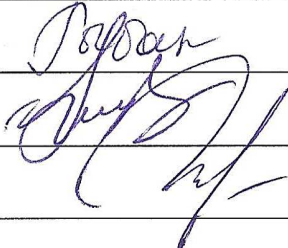
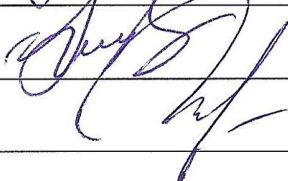
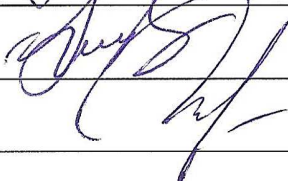
1. Tender Submission Form
2. Organization and methodology
3. Summary List of key experts and their CVs
4. Tenderer's declarations
5. Statements of exclusivity and availability signed by each of key experts

6. Duly authorized signature
7. Declaration of the company referred to Clause 7 of the Tender Submission form

Financial Offer

8. Budget breakdown
9. Calendar Plan of works (mandays usage)

8. Signatures of the Evaluation Commission:

Chairman:	
Elena Svatkova	
Members:	
Eugenia Rybak	
Alexander Miljakov	
Rashida Girfanova	
Secretary:	
Margarita Iudina	